OFFICE ACCOMMODATION

CBSE intends to hire suitable office building on lease initially for a period of 3 years (extendable) for its Regional Office at Dehradun, Uttrakhand. The premises should have an approx. carpet area of 10000-12000 sq. ft., sufficient parking space, adequate elect. load and municipal water connection. Furnished building with lift facility would be given preference. The tenders are to be submitted under Two - Bid system alongwith EMD Rs.50000/- (refundable) through DD/BD favoring Secretary CBSE, Delhi. Sealed tenders duly filled in may be dropped in the tender-box latest by 15.01.2014 upto 2.00 PM placed at Reception Counter, CBSE (HQ), Preet Vihar, Delhi-110092. Incomplete & conditional tenders shall be summarily rejected.

For downloading tender documents and more details: kindly visit www.cbse.nic.in

Joint Secretary (A&L)
Preferences for Consideration

1. Carpet area : 10,000 sq. ft. (approx.)
2. Approach Road : Approximately 60 ft wide
3. Location : Close to public transport viz. rail/bus
4. Parking Area (office accommodation) : Facility for parking of approx 10 cars and 15 m/cycles.
5. Furnished/unfurnished : Preferably furnished
6. Sanctioned power load of minimum 90 KW
   (for office accommodation) : Preference shall be given for power back-up
8. Lift facility required for upper-floors.
Technical Bid

Date of opening: 15/01/2014 at 2:00 pm

1. Complete address of the premises: ________________________________
   __________________________________________________________________

1. Distance from i) Dehradun Rly. Stn.: _______________ KM
   ii) General Bus Stand _______________ KM
   iii) Nearest Bus stand: Name ______ Distance _________ KM

2. Width of approach Road: ________________________________

3. Approved land in: Industrial/Commercial/Institutional (please tick) √


5. Total built up area: ______ sq. ft

   Ground floor: ______ sq. ft.
   First floor: ________ sq. ft.
   Second floor: ________ sq. ft.
   Basement: ________ sq. ft.

7. Details of the approved plan: ________________________________ (plz enclose plan)

8. Details of the set-backs: ______________________________________

9. Details of Rooms/Halls size/ Area: ________________________________
   Room 1 = ___________ x ft.
   Room 2 = ___________ x ft.
Room 3 = x ft.
Room 4 = x ft.
Room 5 = x ft.
Room 6 = x ft.

(copy of the plan be attached) : ____________________________

10. Salient features (suitability as office) ____________________________

11. Whether further expansion is possible: ____________________________

12. Type of the structure : ____________________________

13. Loading capacity of the Bldg., (500 kg/sq mt.): YES/NO

1. If lift is available, mention capacity : ____________________________

14. Details of sanctioned electricity load in : ____________________________ KW

15. Details of power back up : ____________________________

16. Details of approved water connection : ____________________________

17. Ferrule size & storage capacity ____________________________

18. Details of furnishing, if any : ____________________________

19. Details of air conditioning, if any : ____________________________

20. Title of the property: Single/Partnership: ____________________________ plz √

21. Whether the property is leased or freehold: ____________________________

22. free-hold (documentary evidence be attached) ____________________________

23. Whether any dispute relating to this Property is pending in any court in
    India: ____________________________

24. Whether the premises is mortgaged to any Firm/Institution/Bank. If yes, give
details : ____________________________
25. Minimum Time required for handing over possession

:______________________________

26. Details of the bank draft amounting to Rs. 50,000/-

:______________________________

I hereby certify that all information given in the Tender-format are true and correct to the best of my knowledge. I further certify that no information relating to this property directly or indirectly has been concealed.

Signature of the owner (s) of the property

:______________________________

Tel. No.:__________________________

Mobile No.:__________________________

Postal Address:__________________________

:______________________________

:______________________________

:______________________________
Financial Bid

1. Rent demanded (per sq ft.)
   i) Rent, Rs____ per sq ft.
   ii) Service tax:_____
   iii) Maintenance charges Rs._____/sq.ft.
   iv) Facilities to be covered under maintenance charges
       : Lift/Power backup/Security/Drinking water/Housekeeping/another

2 Minimum lease period desirable:___________________________

3. % enhancement of rent after 3 years:________________________

4. Date by which offer must reach CBSE HQ. Bldg.,
   Preet Vihar, Delhi-92: 15.01.2014 upto 2.00 p.m.

5. Condition, if any:
   1. ___________________________
   2. ___________________________

Signature of the owner(s) of the property

______________________________

Tel. No._________________________
Mobile No._______________________
Postal Address:__________________

______________________________

______________________________