

**CENTRAL BOARD OF SECONDARY EDUCATION  
SHIKSHA KENDRA, 2, COMMUNITY CENTRE  
PREET VIHAR, DELHI - 110092**

**OFFICE ORDER**

No. CBSE/Vig/F.13351/2011/J- 794-850

Dated: 30<sup>th</sup> Nov. 2011

**Sub: List of officers designated for effective implementation of RTI ACT-2005 - reg.**

In partial modification of office order no CBSE/Vig/F.13351/2011 dated 12.08.2011 the revised jurisdiction of PIO's and Appellate Authorities would be as follows:

<b><u>SL. No.</u></b>	<b><u>Public Information Officer (PIO) to whom application is to be sent</u></b>	<b><u>Jurisdiction</u></b>	<b><u>Name and Address of Appellate authority</u></b>
01.	Joint Secretary (A&L) / PIO CBSE, 2, Community Centre Preet Vihar, Delhi - 110092 Tel: 011-22517252 js.al.cbse@gmail.com	Administration, Vigilance, Establishment, Legal, Scholarship & Pension, Rajbhasha, Accounts (Matters pertaing to Headquarters).	Secretary (First Appellate authority) 2, Community Centre Preet Vihar, Delhi - 110092 Tel: 011-22549628
02.	Deputy Secretary (Coord) / PIO 2, Community Centre Preet Vihar, Delhi - 110092 Tel: 011-22420400	Coordination & Examinations (Headquarters).	Controller of Examinations (First Appellate authority) 2, Community Centre Preet Vihar, Delhi - 110092 Tel: 011-22515828
03.	Smt. Arunima Suresh Assistant Education Officer / PIO CBSE 17, Rouse Avenue, Delhi - 110002 Tel: 011-23220083	All Academic matters	<b><u>For Academic matters:-</u></b> Director (Academic) (First Appellate authority) 17, Rouse Avenue, Delhi - 110002 Tel: 011-23220153 <b><u>For CCE, CBSEi.</u></b> Director (Training) (First Appellate authority) 17, Rouse Avenue, Delhi - 110002 Tel: 011-23212603,23234324
04.	Sh. J.P. Chaturvedi Assistant Secretary (CTET) / PIO CBSE 17, Rouse Avenue, Delhi - 110002 Tel: 011-23220153	Edusat & Vocational Education and all matters pertaining to Central Teacher's Eligibility Test (CTET).	Director (Academic) / Head of Department. (in charge of Vocational Education) (First Appellate authority) 17, Rouse Avenue, Delhi - 110002 Tel: 011-23220153

Contd. . .2/-

05.	Deputy Secretary (AIPMT) / PIO CBSE, Headquarter, 2, Community Centre, Preet Vihar, Delhi - 110092. Tel: 011-22059683	All India Pre-Medical / Pre-dental Entrance Examination Unit, All matters relating to Proficiency Test.	Controller of Examinations (First Appellate authority) 2, Community Centre Preet Vihar, Delhi - 110092 Tel: 011-22515828
06.	Joint Secretary (Affiliation) CBSE, Headquarter, 2, Community Centre, Preet Vihar, Delhi - 110092. Tel: 011-22440083	All matters relating to Affiliation of schools.	Secretary (First Appellate authority) 2, Community Centre Preet Vihar, Delhi - 110092 Tel: 011-22549628
07.	Assistant Secretary (AIEEE) / PIO CBSE, PS 1-2, Institutional Area, I. P. Extension, Patparganj, Delhi - 110092 Tel: 011-22246095	Matters pertaining to All India Engineering Entrance Examination (AIEEE) unit.	Dir (Spl Examinations) (First Appellate authority) CBSE, PS 1-2, Institutional Area, I. P. Extension, Patparganj, Delhi - 110092 Tel: 011-22235774
08.	Assistant Secretary / PIO CBSE, Regional Office, PS 1-2, Institutional Area, I. P. Extension, Patparganj, Delhi - 110092 Tel: 011-22248883	All matters pertaining to Regional Office of CBSE (Delhi and Foreign Schools)	Regional Officer (First Appellate authority) CBSE, Regional Office, PS 1-2, Institutional Area, I. P. Extension, Patparganj, Delhi - 110092 Tel: 011-22248882
09.	Assistant Secretary / PIO CBSE, Regional Office, Sector 5, Panchkula, Haryana. Tel: 0172-2583547	All matters pertaining to Regional Office (Haryana, Punjab, Chandigarh, J&K, Himachal Pradesh)	Regional Officer (First Appellate authority) CBSE, Regional Office, Sector 5, Panchkula, Haryana. Tel: 0172-2585193
10.	Assistant Secretary / PIO CBSE, Regional Office, 35-B, Civil Station, M. G. Road, Civil Lines, Allahabad – 211001 Tel: 0532-2407970-72	All matters pertaining to Regional Office (UP and Uttarakhand state only)	Regional Officer (First Appellate authority) CBSE, Regional Office, 35-B, Civil Station, M. G. Road, Civil Lines, Allahabad – 211001 Tel: 0532-2407970-72

11.	Assistant Secretary / PIO CBSE, Regional Office, Todarmal Marg, Ajmer - 305001. Tel: 0145-2627451	All matters pertaining to Regional Office ( Rajasthan, Gujarat, MP, Dadra and Nagar Haveli)	Regional Officer, (First Appellate authority) CBSE, Regional Office, Todarmal Marg, Ajmer - 305001. Tel: 0145-2627460
12.	Assistant Secretary / PIO CBSE, Registered Office, Todarmal Marg, Ajmer - 305001. Tel: 0145-2627451	All matters pertaining to Registered Office Marks & Migration, Duplicate Marksheet, Record of RO Allahabad, RO Patna upto year 2000, RO Delhi upto year 2002, RO Panchkula upto year 2000, RO Chennai upto year 1990.	Regional Officer, (First Appellate authority) CBSE, Regional Office, Todarmal Marg, Ajmer - 305001. Tel: 0145-2627460
13.	Assistant Secretary / PIO CBSE, Regional Office, Lakhimi Nagar, Seuj Sarani, Hatigaon, Guwahati-781006 Tel: 0361-2229992	All matters pertaining to Regional Office (Assam, Nagaland, Manipur, Meghalaya, Tripura, Sikkim, Arunachal Pradesh, Mizoram)	Regional Officer (First Appellate authority) CBSE, Regional Office, Lakhimi Nagar, Seuj Sarani, Hatigaon, Guwahati-781006 Tel: 0361-2229992
14.	Assistant Secretary / PIO CBSE, Regional Office, New no. 3 (Old no. 1630-A) J Block, Anna Nagar (W), 16 <sup>th</sup> Main Road, Chennai - 600040. Tel: 044-26162213-14	All matters pertaining to Regional Office (Tamil Nadu, Kerala, Andhra Pradesh, Karnataka, Maharashtra, Goa, Pondicherry, Andaman & Nicobar Islands, Daman & Diu)	Regional Officer, (First Appellate authority) CBSE, Regional Office, New no. 3 (Old no. 1630-A) J Block, Anna Nagar (W), 16 <sup>th</sup> Main Road, Chennai - 600040. Tel: 044-26161100
15.	Assistant Secretary / PIO CBSE, Regional Office, 8 <sup>th</sup> Floor, BSFC Bulding Fraser Road, Patna – 800001 Tel: 0612-2332008	All matters pertaining to Regional Office (Bihar, Jharkhand)	Regional Officer (First Appellate authority) CBSE, Regional Office, 8 <sup>th</sup> Floor, BSFC Building Fraser Road, Patna – 800001 Tel: 0612-2332008
18.	Assistant Secretary / PIO CBSE, Regional Office, 6 <sup>th</sup> Floor, Alok Bharti Complex, Saheed Nagar, Bhubaneswar – 751007 Tel: 0674-2547312	All matters pertaining to Regional Office (West Bengal, Orissa, Chhattisgarh)	Regional Officer, (First Appellate authority) CBSE, Regional Office, 6 <sup>th</sup> Floor, Alok Bharti Complex, Saheed Nagar, Bhubaneswar – 751007 Tel: 0674-2547312

Smt. Rama Sharma, Public Relation Officer shall be the Central Public Information Officer.

Applicants are advised to ensure that they address their request to suitable PIO as per jurisdiction given above. Affiliation branch has only information in respect of schools affiliated with CBSE / under consideration cases. In respect of schools affiliated with ICSE / State Board applicants are requested to contact the PIO concerned.

Applicants can send their RTI applications directly to PIO or through CPIO alongwith the requisite fee of Rs 10/- by favoring a Demand Draft / IPO in name of "Secretary, CBSE".

If the applicant does not receive any information / is not satisfied with the reply he / she may submit an appeal addressed to appellate authority as provided above. PIO's concerned are expected to send the reply within 30 days of receipt of the letter.

PIOs and Appellate authorities should ensure that in no case information sought under RTI Act is delayed beyond stipulated period.

Joint Secretary (A&L) will perform the duties of Central Public Information Officer (CPIO) in the absence of Smt. Rama Sharma, PRO.

This issues with the approval of the Competent Authority.

-Sd-  
( **Veera Gupta** )  
**Secretary**

Distribution:

1. All HODs
2. All the Public Information officers & appellate authority.
3. All the officers of the Board including regional officers upto the level of Section officers.
4. EO to Chairman.
5. JS (IT): For uploading on website (List of PIO).