



No. Coord./Reg./2018

Dated: 9<sup>th</sup> October, 2018

All the Heads of Institutions.  
Affiliated to CBSE

Subject: Registration of Class IX and XI Students of 2018-2019.

Sir/Madam,

It has come to the notice of the CBSE that schools are facing difficulty while registering students in Class IX & Class XI session 2018-2019 as per the information provided in OASIS. It has therefore been decided that:-

1. Schools are permitted to register the students as per details given in OASIS.
2. Schools having students in excess of data entered by the school in OASIS, may make a request to concerned Regional Office by giving justification about excess students for seeking permission for registration of these students.
3. All editing done by the school in OASIS data must be borne out of evidence on ground and in accordance with the norms laid down by the Board.
4. Schools are advised to complete the registration process within stipulated period.
5. They are also advised to strictly comply with the norms of section size, number of classrooms, number of students per section/classroom and pupil-teacher ratio, as stipulated in Affiliation Bye-Laws while filling data in OASIS.

Yours faithfully,

(Dr. Sanyam Bhardwaj)  
Controller of Examinations

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