

To

All the Head of the Schools
Affiliated to the CBSE

Subject : Provision of 15 minutes extra-time for reading question papers.

Sir/Madam,

Further to the Circular No.29/2005 dated 13th July, 2005 on the above-mentioned subject, we have received enquiries from the schools in regard to the utilization of additional time of 15 minutes granted to students for reading the Question Paper in the Board's classes X and Xii examinations commencing from 1st March, 2006.

In this connection, the following clarification is submitted for information of the schools:

1. The Examination Hall would open 30 minutes before the commencement of the Examination on all the days of the Examination. On day **One** the Examination Hall would open 45 minutes before the commencement of the examination.
2. The Answer Books would be distributed to the candidates between 10.00-10.15 A.M. During this time the candidates would write their particulars on the answer book and the same would be checked and signed by the Assistant Superintendent(s).
3. The question paper would be distributed at 10.15 A.M. to the students.
4. From 10.15-10.30 A.M. the students would read the Question Paper and plan proper strategies to write the answers. During this time, no disturbance should be caused to the examinees and invigilator will ensure that proper silence is maintained in the examination hall. In no case, the answer scripts would be checked and signed by the invigilators during this time. Adequate precaution, however, be taken by the invigilators and the centre superintendents that the examinees do not start writing on the answer book before 10.30 A.M.
5. At 10.30 A.M., the bell will ring and the Assistant Superintendents(s) would announce to the students to start writing the answers.

Yours faithfully,

(Pavnesh Kumar)
Controller of Examinations