

**CENTRAL BOARD OF SECONDARY EDUCATION
SHIKSHA KENDRA, 2-COMMUNITY CENTRE, PREET VIHAR
DELHI - 110092**

CBSE/ACAD/CCE/2010/

**09/09/2010
Circular No. 59**

**All Heads of Institutions
Affiliated to the Board**

Subject : Teachers' Manual on CCE Classes VI-VIII

Dear Principal,

The Teachers' Manual for Classes VI-VIII has been long awaited as the scheme of CCE at the upper primary level was announced vide circular No. 02 dated 31.01.2006.

After initiating Achievement Records for Classes I-V detailing the various aspects of scholastic and co-scholastic activities, the Board had recommended a seven point scale vide this circular for Classes VI-VIII. **However the present Teachers' Manual has recommended a nine point scale for scholastic components and a five point scale for co-scholastic components.** The CCE Teachers' Manual at the upper primary stage provides teachers with meaningful information about putting into practice an evaluation that is '*continuous*' in that it occurs over a period of time and '*comprehensive*' in that it incorporates both the scholastic and the co-scholastic components of learning.

The manual focuses on the various features and parameters of CCE and School Based Assessment. It also brings out the gradual progression of CCE from Classes I-V and then on to Classes VI-VIII. The Board has already recommended that the students should not carry school bags and there should be no homework up to Classes I & II. It has also recommended that a two year profile of the students be maintained for students of Classes I & II and the three year profile be maintained for Classes III-V vide circular No. 25 dated 12.06.2004. The current manual covers the details and techniques required for Formative Assessment in scholastic areas as well as assessment of co-scholastic areas. The implications for schools and the broad guidelines for teachers are also a part of the Manual.

The format of the Report Card to be printed for Classes VI-VIII has been given as a model which the schools can adapt and adopt while retaining the major areas and activities mentioned.

The assessment will cover both scholastic and co-scholastic aspects and will be carried out in schools over the two terms, **Term 1 and Term 2** by means of formative and

summative assessments using a variety of tests and assignments. For purpose of teaching and assessment, the syllabus for different subjects may be bifurcated for the two terms.

There will be four Formative Assessments each of with a weighting of 10% each. There are two Summative Assessments (SA1 and SA2) with a weighting of 30% each.

First Term : FA1(10%) + FA2 (10%) + SA1 (30%) = 50%

Second Term : FA3 (10%) + FA4(10%) + SA2 (30%) = 50%

Formative Assessment can be carried through using multiple modes of assessment such as assignments, quizzes, debates, Group discussions, Projects and only one **pen and paper test**. **It may be clearly communicated to all teachers teaching various subjects that all Projects and assignments must be done as group activities within the class and school time only. Each subject must have only one paper pencil test under Formative Assessment. The other modes of assessment must be part of classroom interactive activities.**

The Summative Assessment is a written, end of the term examination which may consist of objective type, short answer and long answer questions.

For making evaluation comprehensive, both scholastic and co-scholastic aspects should be given importance. Co-scholastic areas will consist of Life-Skills, Attitudes and Values, Co-scholastic Activities and Health and Physical Education.

The details regarding the descriptors for grading co-scholastic areas and the process of arriving at a grade is given in the Teachers' Manual.

A copy of the Teachers' Manual is placed on the CBSE website (www.cbse.nic.in) and can be downloaded from under the CCE corner. The priced publication will be available from the stores at Central Board of Secondary Education, Shiksha Sadan, 17, Rouse Avenue, New Delhi 110002.

This may be brought to the notice of all teachers students and parents of Classes VI-VIII.


Yours sincerely,



(VINEET JOSHI)
CHAIRMAN

Copy with a request to respective Heads of Directorates/KVS/NVS/CTSA as indicated below to also disseminate the information to all concerned schools under their jurisdiction:

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18-Institutional Area, Shaheed Jeet Singh Marg, New Delhi-110 016.
2. The Commissioner, Navodaya Vidyalaya Samiti, A-28, Kailash Colony, New Delhi.
3. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-110 054.
4. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh-160 017.
5. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim – 737 101.
6. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar- 791 111
7. The Director of Education, Govt. of A&N Islands, Port Blair-744 101.
8. Director of Education, SIE, CBSE Cell, VIP Road, Junglee Ghat, PO 744103, A&N Island.
9. The Secretary, Central Tibetan School Administration, ESS ESS Plaza, Community Centre, Sector 3, Rohini, Delhi-110 085.
10. All the Regional Officers of CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions.
11. The Education Officers/AEOs of the Academic Branch, CBSE.
12. The Joint Secretary (IT) with the request to put this circular on the CBSE website.
13. The Library and Information Officer, CBSE
14. EO to Chairman, CBSE
15. PA to CE, CBSE
16. PA to Secretary, CBSE
17. PA to Director (Acad.)
18. PA to HOD (AIEEE)
19. PA to HOD (Edusat)
20. PRO, CBSE



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